

EUROCENTRES

## Cambridge



The purpose-built school, in wood and glass, creates a warm and comfortable atmosphere in which to study. There are 20 classrooms, one lecture room, one large hall, a cafeteria and a beautiful patio. Wi-Fi connection is available. The centre of this historic university city is just 15 minutes away on foot.



River Cam by Paulo Cesar Alferes Romero Filho

## Accommodation

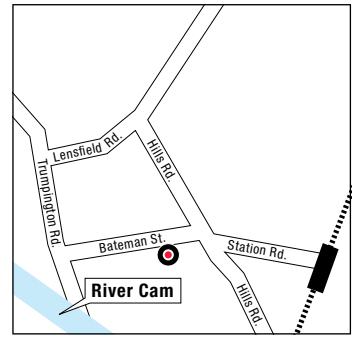
Accommodation with a homestay or in a student residence. Most of the homestay accommodation can easily be reached by bicycle. Residence with private facilities is a 10-minute walk away from school.

## Special

Short summer Cambridge exam preparation courses or Work Experience—ask your advisor or check [www.eurocentres.com](http://www.eurocentres.com) for start dates and details.

## Activities

Wide variety of entertainment and sporting activities. Parties, barbecues, boating on the River Cam, local theatre evenings, visits to museums. Weekly London theatre trips. Day trips to all the most popular places in the UK.

COURSES & EXAMS pages 10–17**20 Basic:** General Language (GL)**25 Intensive:** GL, Business, Finance

Professions, Pre-IELTS, IELTS

**30 Super Intensive:** GL, IELTS, FCE, CAE, CPE**20+:** Premium (min. age 21)**University Success Programme** pages 18–19**Entry levels** pages 8–9

## PRICES IN EUR

L/W*	20	25	30	20+
2	596	706	816	1'044
3	894	1'059	1'224	1'566
4	1'148	1'368	1'588	2'008
5	1'435	1'710	1'985	2'510
6	1'722	2'052	2'382	3'012
7	2'009	2'394	2'779	3'514
8	2'152	2'592	3'032	3'776
9	2'421	2'916	3'411	4'248
10	2'690	3'240	3'790	4'720
11	2'959	3'564	4'169	5'192
12	3'084	3'744	4'404	5'388
Add. week	257	312	367	449
LSP* 24	4'896	5'952	6'984	—
LYP* 36	7'344	8'928	10'476	—
LYP* 48	9'792	11'904	13'968	—
USP <sup>1</sup>	3'084	—	—	—

° Lessons per week

\* Language Semester / Year Programme

<sup>1</sup> University Success Programme 12 weeksACCOMMODATION per week

HS\* single room, half-board 166

SR\*\* single room, no meals 208

\*Homestay, \*\*Student residence (min. age 18)

Additional accommodation types on request

Transfer prices see page 79

## SUPPLEMENTS

One-to-one 5 lessons/week 272

Enrolment fee\* 100

High season 28.06.10–27.08.10/week 17

Christmas (homestay)/week 30

Non-refundable fee for issuing the "Confirmation of Acceptance of Studies" for non EU/EEA students on a "General student visa" 17

Conditional university placement fee\* 100

\* non-refundable

**Pocket money per week in GBP** 130**VISA regulations** page 80

## WEEKLY START DATES 2010

J	F	M	A	M	J	J	A	S	O	N	D
4	1	1	6	4	1	5	2	6	4	1	6
11	8	8	12	10	7	12	9	13	11	8	13
18	15	15	19	17	14	19	16	20	18	15	
25	22	22	26	24	21	26	23	27	25	22	
		29			28		31			29	

## Start dates for LSP/LYP

No beginners at Cambridge

English for the Finance Profession weekly

28.06.2010–13.08.2010

## The school is closed between

18.12.2010–02.01.2011 (Christmas)

## National and local holidays 2010

02.04./05.04./03.05./31.05./30.08.

## Insurance

### Cancellation and return travel costs

This combined policy covers withdrawal and return travel costs.  
Period of cover: minimum three months

### Withdrawal costs:

If you have to cancel your planned stay at a language school at short notice on health grounds (a medical certificate is required), because of a death in the family or a problem with your transport, this insurance covers the cancellation costs in accordance with Eurocentres' Standard Terms of Business.

### Return travel costs:

In the event of illness or accident, the costs of transport, either to the nearest local hospital or to a hospital where you live, are covered. If you have to terminate the course on compelling grounds and return home earlier (e.g. if a close relative dies, your property suffers serious damage as a result of burglary or suffers elemental damage), the insurance will pay the additional return travel costs. In addition ELVIA will refund the expenses for the unused part of the course pro rata to the arrangement price. If the insured person goes missing, the insurance will cover the search and rescue costs.

### COMBINED TRAVEL INSURANCE

up to 3 months	EUR 33
Each additional month	EUR 10

Premiums are payable with the deposit, and are non-refundable in the event of cancellation.

### Security Package

Travel luggage, medical expenses, Examination fees, transport accident insurance, travel hotline, credit card and store card cancellation service.

Period of cover: minimum three months

The Security Package covers most of the risks that travelling and staying in another country involves, and provides personal assistance and support in any emergency.

If you have an accident or fall ill during your stay, the insurance will pay medical expenses, such as for drugs and medication, hospitalisation and a stay at a health resort, together with transportation to the nearest convenient hospital, up to a maximum of CHF 100'000. For 365 days a year, 24 hours a day, the ELVIA Travel Hotline is there to help and support you in an emergency. It will arrange and assist you in finding the appropriate physicians, provide assistance with translation and interpreting services, stop your credit cards and if necessary inform your relatives and employer. With the travel luggage insurance, your luggage and valuables are insured against theft, robbery and damage up to CHF 2'000.

In the event of you failing to take a language examination for which the Eurocentres course had prepared you, the insurance shall reimburse you with up to CHF 500 for examination fees.

The examination must take place no later than six months after the end of the course and you must have attended at least 80 % of the lessons.

### SECURITY PACKAGE

3 months	EUR 91
Each additional month	EUR 30

Premiums are payable with the deposit, and are non-refundable in the event of cancellation.

## Transfer to your accommodation

If you've had a long journey and would like to get to the accommodation you've booked quickly and safely, Eurocentres can offer you an additional service.

Eurocentres will arrange for a driver to meet you at the airport or railway station, and you'll be taken directly to your accommodation. You can order this pick-up service directly when you book your language course.

School	Airport/train station	Price per way
<b>Amboise</b>	Charles de Gaulle (CDG)	EUR 364
	Orly	EUR 345
	CDG-Gare Austerlitz/Montparnasse	EUR 156
<b>Auckland</b>	Auckland International	EUR 44
<b>Barcelona</b>	El Prat	EUR 70
<b>Beijing</b>	Beijing Capital	EUR 25
<b>Berlin</b>	Tegel/Schoenefeld	EUR 65
<b>Bournemouth</b>	Heathrow	EUR 155
	Gatwick	EUR 175
	Stansted	EUR 222
<b>Brighton</b>	Heathrow	EUR 139
	Gatwick	EUR 75
	London City	EUR 144
<b>Brisbane</b>	Brisbane International	EUR 56
<b>Cairns</b>	Cairns International	*EUR 36
<b>Cambridge</b>	Heathrow	EUR 147
	Gatwick	EUR 175
	London City	EUR 136
	Stansted	EUR 88
<b>Cape Town</b>	Cape Town International	EUR 27
<b>Dublin</b>	Dublin International	EUR 50
<b>East Lansing</b>	Davis	On request
<b>Florence</b>	Firenze Amerigo Vespucci/Peretola	EUR 65
<b>Kanazawa</b>	Komatsu	EUR 93
<b>La Rochelle</b>	CDG/Orly-Gare Montparnasse	EUR 156
<b>Lausanne</b>	Aéroport International de Genève	EUR 164
<b>London Central</b>	Heathrow/Gatwick	EUR 109
	London City	EUR 86
	Stansted	EUR 121
<b>London Lee Green</b>	Heathrow/Gatwick	EUR 102
	London City	EUR 73
	Stansted	EUR 121
<b>Malta</b>	Luga	*
<b>Marbella</b>	Malaga	EUR 70
<b>Moscow</b>	Domodedovo, Sheremetyevo	*
<b>New York</b>		On request
<b>Paris</b>	Charles de Gaulle (CDG)/Orly	EUR 156
	Gare du Nord	EUR 109
<b>Perth</b>	Perth International	EUR 56
<b>San Diego</b>	San Diego Intl-Lindbergh	On request
<b>St. Petersburg</b>	Pulkovo	*
<b>Sydney</b>	Kingsford Smith International	EUR 83
<b>Toronto</b>	Toronto/Pearson International	EUR 92
<b>Valencia</b>	Manises	EUR 52
<b>Vancouver</b>	Vancouver International	EUR 92

\* Pick up price is included in the price of homestay accommodation (Malta: also student residence).

**VISA**

To the best of our knowledge, the information below is correct at the time of publication. However, we strongly recommend you check the relevant websites and with the nearest High Commission for the most up-to-date information.

**AUSTRALIA AND NEW ZEALAND:** Brisbane, Cairns, Perth, Sydney, Auckland

Participants who plan to visit Australia or New Zealand for 12 weeks or less can do so on a simple 3 month Visitor (Tourist) Visa (min. age 16). Participants who plan to visit Australia on a Working Holiday Maker Visa will be permitted to study for a maximum of 4 months. Participants whose stay in Australia or New Zealand will be over 12 weeks and who are ineligible for a Working Holiday Maker Visa will require a Student Visa (min. age 18). To obtain a Student Visa in Australia or New Zealand, participants must (a) book an Intensive or Super Intensive course; (b) show: 1) Letter of Offer 2) Proof of payment of tuition fees 3) Compulsory Overseas Student Health Cover (OSHC) (at approx. AUD 30 to 90 per month) only for Australia 4) Electronic Confirmation of Enrolment (eCoE); this is sent to the Department of Immigration and Multicultural Affairs by the school in Australia, with a copy sent to the applicant. 5) Formal financial statement, that they can support themselves during their stay (basis: AUD 1'200/ NZ 1'000 per month). At the point of entry, they will also be required to show the visa and the accommodation address. Please contact the Australian or New Zealand embassy or consulate for precise information. Useful websites: [www.immi.gov.au](http://www.immi.gov.au), [www.immigration.govt.nz](http://www.immigration.govt.nz)

**BRITAIN:** London, Cambridge, Brighton, Bournemouth

"Student Visitor Visa Route" (Course duration of 6 months or less for non EU/EEA-nationals): Non-EU/EEA visa-nationals who are over 18 and wish to come to the UK, must obtain a visa and Entry Clearance as a "Student Visitor" prior to arrival. This can be obtained from a British diplomatic mission overseas. At the point of entry they might also be required to show the school's confirmation letter, proof of payment of tuition fees, the accommodation address, their return flight ticket and to prove with formal financial statements that they can support themselves during their stay. For some countries a health certificate might be needed. Non-visa nationals can obtain leave (permission) to enter as a "Student Visitor" on arrival in the UK. Students under the age of 18 should apply for Entry Clearance as a "Child Visitor". Note: Students entering the UK on a "Student Visitor" or "Child Visitor" visa will not be able to work or extend their course. "Student Visa Route" (Course duration of 6 months or more from non-EU/EEA countries): Non-EU/EEA nationals who are over 16 need a "Confirmation of Acceptance of Studies" (CAS) when applying for Entry Clearance as a student. The UK Border Authority has approved Eurocentres as an official sponsor which allows Eurocentres to issue the "Confirmation of Acceptance of Studies" for its course participants. The CAS has to be presented at a British diplomatic mission overseas when applying for Entrance Clearance. A non-refundable fee for the "Confirmation of Acceptance of Studies" of GBP 15 will apply. The UK Border Authority recommends that students wanting to study 6 months or more in the UK take an online self-assessment test which gives an indication of the likelihood of receiving the requested Entry Clearance. Additional costs for this test will apply and have to be paid directly. Please contact the British embassy or consulate for precise information. Useful website: [www.ukvisas.gov.uk](http://www.ukvisas.gov.uk)

**CANADA:** Vancouver, Toronto

Participants who plan to visit Canada for 6 months or less can do so on a simple Visitor (Tourist) Visa. Participants whose stay in Canada will be over 6 months will require a Study Permit. Obtaining a Study Permit can take from a few days to 3 months, depending on where you live. Please contact the Canadian embassy or consulate for precise information. Useful website: [www.cic.gc.ca](http://www.cic.gc.ca)

**CHINA:** Beijing

To stay in China you need a visa (30 or 60 days). This can easily be obtained at the Chinese embassy in your country. It is very important that you apply for a normal tourist visa (L-visa), a student visa is not required for our courses. For a stay of more than 60 days high fees will apply. Visa regulations are often subject to change. Up-to-date information can be found on these websites: <http://www.fmprc.gov.cn/eng/errorpath/t518262.htm>; <http://www.fmprc.gov.cn/eng/errorpath/W020080908166726905322.pdf> Chinese embassy in your country: [www.travelchinaguide.com/embassy/embassy\\_list.htm](http://www.travelchinaguide.com/embassy/embassy_list.htm);

**IRELAND:** Dublin

Participants from many countries outside the European Union require a visa to enter Ireland. For the application they need a letter of acceptance provided by the school, a proof of payment of tuition fees, a medical insurance and a formal financial statement that they can support themselves during their stay. Please contact the Irish embassy or consulate for precise information. Useful website: [www.irlgov.ie/veagh/services/visas/default.asp](http://www.irlgov.ie/veagh/services/visas/default.asp)

**USA:** New York, East Lansing, San Diego

To take over 20 units per week of study, every student must have a student visa (not a tourist visa), obtained from the local American Embassy/Consulate. To apply for the Visa, students need a completed I-20 form from the school. New regulations effective from June 2003 (SEVIS: the new US government automated student visa system) mean that in order to issue the I-20 form, financial documents from the student must be provided (e.g. a bank account statement) proving that he/she has "enough readily available funds" to study/live in the United States for the period covered by the I-20 "available from an identified and reliable financial source". Please contact the US embassy or consulate for precise information. Useful website: [www.travel.state.gov/visa/temp/types\\_1286.html](http://www.travel.state.gov/visa/temp/types_1286.html)

**SOUTH AFRICA:** Cape Town

Students from most countries will need to apply for a visa before departure for South Africa. Students who hold passports issued by the following countries and who intend to stay in South Africa for less than 90 days do not need a visa but will be issued with a Temporary Residence Permit for Visitors on arrival: Argentina, Austria, Belgium, Brazil, Chile, Czech Republic, Denmark, Ecuador, France, Germany, Italy, Japan, Mexico, Netherlands, Sweden, Switzerland, Taiwan and Venezuela. Students who hold passports issued by the following countries and who intend to stay in South Africa for less than 30 days do not need a visa but will be issued with a Temporary Residence Permit for Visitors on arrival: Poland, Turkey and South Korea. All students are strongly advised to check the current visa requirements with the nearest South African Embassy or Consulate before departure as the regulations do change from time to time. Useful website: [http://home-affairs.pwv.gov.za/visa\\_schedule.asp](http://home-affairs.pwv.gov.za/visa_schedule.asp)

**FRANCE:** Paris, Amboise, La Rochelle **MALTA:** Sliema

**SPAIN:** Barcelona, Valencia, Marbella **SWITZERLAND:** Lausanne

Participants from many countries can take a training course in France, Malta, Spain or Switzerland for up to 13 weeks with a simple tourist visa given at the point of entry. For most countries other than members of the European Union, Iceland, and Liechtenstein, a student visa is required for a stay of more than 13 weeks. Please contact the French, Maltese, Spanish or Swiss embassy or consulate for precise information. Useful websites: France: [www.diplomatie.gouv.fr](http://www.diplomatie.gouv.fr); Malta: [www.foreign.gov.mt/service/visa](http://www.foreign.gov.mt/service/visa); Spain: [www.mae.es](http://www.mae.es) (only in Spanish) or [www.worldtravelandtourism.com](http://www.worldtravelandtourism.com); Switzerland: [www.eda.admin.ch](http://www.eda.admin.ch)

**GERMANY:** Berlin

Participants from many countries can take a training course in Germany for up to 13 weeks with a simple tourist visa given at the point of entry. A tourist visa cannot then be renewed to extend the stay. For countries other than members of the European Union, a Language Course Visa is required for a stay of more than 13 weeks. This is issued initially for a period of 3 months, but can then be renewed from within Germany, with support from the school. Please contact the German embassy or consulate for precise information. Useful website: [www.auswaertiges-amt.de/www/en/willkommen/einreisebestimmungen/visumangelegenheiten](http://www.auswaertiges-amt.de/www/en/willkommen/einreisebestimmungen/visumangelegenheiten)

**ITALY:** Florence

Participants from many countries do not need a visa to take a language course in Italy for up to 13 weeks. For most countries other than members of the European Union, Iceland, Liechtenstein and Switzerland, a student visa is required for a stay of more than 13 weeks. For a stay of less than 90 days, non-EU students must register their presence in Italy with the police headquarters within eight days of arrival. For a stay of more than 90 days, non-EU students must obtain a residence permit, presenting their application at the Post Office. Please contact the Italian embassy or consulate for precise information. Useful website: [www.esteri.it/visti/index\\_eng.asp](http://www.esteri.it/visti/index_eng.asp)

**JAPAN:** Kanazawa

Participants from countries other than the 62 countries that have visa exemption arrangements with Japan will require a Short-term Stay Visa (up to 90 days). Participants who need documents (such as a Letter of Acceptance) from Eurocentres Kanazawa for the visa application must fill in the pre-course questionnaire given by Eurocentres Kanazawa prior to enrolment. The completed questionnaire must be returned to Eurocentres Kanazawa at least two months before the course starts and payment in full must be confirmed by our main office at the latest 6 weeks before the course starts. Please contact the Japanese embassy or consulate for precise details. Useful website: [www.mofa.go.jp/j\\_info/visit/visa/index.html](http://www.mofa.go.jp/j_info/visit/visa/index.html)

**RUSSIA:** Moscow, St. Petersburg

All participants need a tourist visa which is valid for maximum 30 days. For longer studies a student visa is necessary. For stays longer than 3 months, a HIV-test may be required. Please contact the Russian embassy or consulate for precise information. Useful websites: [www.russianembassy.net](http://www.russianembassy.net), [www.russian-embassy.info](http://www.russian-embassy.info).

# General information

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On this page you will find all the benefits which you may expect from a Eurocentres school and which apply to your course. On the relevant pages in the brochure you will find specific details of each school, on the exams, general conditions etc. If you are looking for first-hand information visit [eurocentres-friends.com](https://www.eurocentres-friends.com) on facebook.



In class by Mitsuteru Sawa

## Your security

With Eurocentres, you are never without someone to turn to. If problems occur, such as homesickness, difficulties with the homestay or anything else, there will always be somebody to help you: your class teacher, the person responsible for accommodation, the Academic Manager or the Centre Manager. All schools have a 24-hour emergency number.

## Attractive schools

Our schools are all centrally located and are specially designed as language schools. For you, that means spacious classrooms with a learner-friendly environment. At all schools, we also provide you with a self-study Learning Centre, recreation rooms and internet access free of charge.

## The following applies to all Eurocentres courses

**Minimum age:** 16 (exceptions are marked)

**Course start dates:** Every Monday, except on a public holiday, when the course starts on a Tuesday.

**Public holidays:** On days which are according to the local law public holidays in the location of the school, no classes will take place. Lessons will neither be compensated nor refunded.

**Duration of a lesson:** 50 minutes. Classes are taught exclusively by qualified teachers in the target language.

**Minimum number of participants:** 6 (exceptionally courses may run with fewer participants). Premium courses are always available.

## Included in the course fee

- Language classes
- Course material
- Assessment of your language level on entry (written and oral test, including a personal interview)
- Personal feedback on your entry assessment test
- Clear learning goals, discussed with you each week
- Continuous monitoring of learning progress and diagnostic feedback
- Weekly tests and revision lessons
- Two lessons a week spent in the Study Club of the Learning Centre, with the assistance of a teacher
- Final certificate, stating the precise level of your language skills
- Free access to the internet
- Free use of Learning Centre and library
- Spacious recreation rooms
- Eurocentres writing pad
- Helpdesk/staffed school reception
- 24-hour emergency number

## Not included in the course fee

- Travel costs
- Enrolment fee
- Examination fees (refer to pages 15–17)
- Participation in voluntary leisure activities and excursions (if not otherwise indicated)
- Pocket money
- Personal insurance cover for illness, accident, theft, cancellation, etc.
- Travel insurance (please see the information on page 79)

## Travel insurance

We recommend you take out the combined ELVIA travel insurance (covering withdrawal and return travel costs), the ELVIA Security Package cover (luggage and medical costs insurance) as well as a third party indemnity insurance or any comparable other insurances. See page 79 for details.

## Partner schools

Our partner schools also offer an outstanding range of benefits and services, which may however vary slightly from those offered by Eurocentres. (Partner school: Alpha College, Dublin; NSTS, Malta; Liden & Denz, Russia; US-Universities. Variances are stated on the school page)

## Enrolment fee

In addition to the arrangement price a non-refundable enrolment fee of EUR 100 will be charged for each enrolment (Valid for Eurocentres and partner schools, US-universities see school page).

## Change of booking fee

If a booking is changed, a non-refundable administration fee of EUR 75 will be charged (see General Terms of Business, pages 76–78). On the Language Semester and Language Year Programme, the change of booking fee is EUR 200. These charges are non-refundable. Details of travel conditions and Visa regulations can be found from page 76 on.

## **Clause 1 Registration, contracting party and minimum age**

To register, please use the form in the brochure or on [www.eurocentres.com](http://www.eurocentres.com), and send this as early as possible to Eurocentres or to a Eurocentres contracting party. First and family name must be entered as shown in the respective travel documents (passport or identity card). On confirmation of the registration by Eurocentres (Foundation for Language and Educational Centres, Seestrasse 247, CH-8038 Zurich, Switzerland), the contract shall be deemed to have been concluded, and the registration shall be binding. The course participant shall be deemed to be a Eurocentres contracting party, provided he or she is 18 years old or more. In the case of course participants who have not reached the age of 18, the contracting party shall be deemed to be the parent or guardian of the course participant. The registration application must be signed by this person, who must also give his or her exact address. This shall also apply when the age of consent is not 18 years in the country where the language course is taking place, or in which the course participant or his or her parent or guardian is resident. Special regulations apply for participants under 18 years attending courses in Australia. Before enrolling, please ask your Eurocentres adviser for a copy of the "Supplementary Information concerning Australia", and/or consult [www.eurocentres.com](http://www.eurocentres.com). The course participant shall be defined as the person who takes part, or intends to take part, in the language course that is the object of this contract.

## **Clause 2 Information provided on registration**

The course participant/contracting party hereby expressly confirms that the information provided at the time of registration for the language course shall correspond to the truth, and accepts that he or she may be expelled forthwith from the language course at any time should said information prove to be a misrepresentation (e.g. beginners who select a start date on which no beginners' courses are available). In such an event the course fees shall not be refunded in any way, not even on a pro-rata basis. Potential participants who are unsure of their language level should tell their Eurocentres adviser that they wish to take the Eurocentres Pathfinder test (also available on [www.eurocentres.com](http://www.eurocentres.com)).

## **Clause 3 Terms and conditions of payment**

Upon receipt of the travel confirmation, a 10 % down payment of the travel cost, up to however a maximum of EUR 265 per participant, as well as the premiums for the combined ELVIA travel insurance and the ELVIA Security Package become due. The remaining course and respective accommodation fees are due six weeks prior to starting the course. Payment for all performances shall be due immediately in cases where registration is made less than six weeks prior to the start of the course. When paying by credit card, the down payment will be charged to your card 10 days after dispatch of the confirmation and the remaining payment six weeks prior to the start of the course. The fees shall be deemed as effectively paid only once they have been paid into the account specified by Eurocentres in the confirmation of registration.

## **Clause 4 Delay in payment**

Should payment not be effected by the aforementioned date, the contracting party shall be deemed to be in default. In such an event Eurocentres shall not be obliged to admit the course participant to the language course. The existence of a claim on the part of Eurocentres shall remain unaffected by the above. Eurocentres may claim damages in accordance with clause 10.

## **Clause 5 Proof of payment**

At the start of the course the course participant shall provide proof of payment of the course fees and, where applicable, of the accommodation and other fees. Should the course participant be unable to present such proof, he or she shall not be admitted to the classes or to the accommodation. In such an event Eurocentres' claims shall remain unaffected.

## **Clause 6 Enrolment fee**

An enrolment fee of EUR 100 shall be charged for all arrangements and shall not under any circumstances be refundable.

## **Clause 7 Change fee**

If you request a change of school, date (course, accommodation etc.) or type of accommodation before or after commencing the course, this has to be agreed by Eurocentres. If Eurocentres is able to confirm the change, you will be charged a change fee of EUR 75. The change fee for the language year/semester is EUR 200 and is payable when the confirmation is received. You will not be charged this fee if you choose to extend your course prior to commencement of the course. If we receive your change of booking less than 14 days before the course is due to begin or after the course has started, other costs may be incurred in addition to the booking change fee (e.g. for accommodation) which we will have to pass on to you. Any extension of a course, once the course has begun, will be treated as a new enrolment. In case of specialised courses of more than 4 weeks, the specialisation can also be changed during the course. However, only one change can be made every four weeks. A change fee will be charged, should you change your specialisation before this time. The school must in any case agree to a change.

## **Clause 8 Passport and visa requirements**

Many countries have passport and visa requirements. Please familiarise yourself about such regulations and take the necessary measures. More information about visas can be found on page 80 and on [www.eurocentres.com](http://www.eurocentres.com).

## **Clause 9 Obligations of the course participant**

The course participant shall be responsible for choosing a language course that corresponds to his or her abilities. The course participant undertakes to attend the course personally, to arrive punctually and to take part in lessons. Should the irregular attendance or other behaviour of the participant lead to a disturbance of the language course for other participants, Eurocentres reserves the right to expel the participant from the course. In such an event the course fees shall not be refunded in any way, not even on a pro-rata basis.

**Clause 10 Withdrawal prior to the start of the course**

The contracting party may send written notification of withdrawal prior to the start of the course, without any statement of reasons. If such written notification is received by Eurocentres 14 days before commencement of the course, all payments already made to Eurocentres in connection with the present contract shall be refunded to the contracting party, with the exception of the enrolment fee and the ELVIA insurance premiums. If written notification is received by Eurocentres less than 14 days, but in any case by not later than 5 p.m. (CET) on the last Friday before the commencement of the course, an invoice shall be issued for the registration fee, the ELVIA insurance premiums, school fees for one week and accommodation fees for one week, if applicable. The reimbursements will be made within 4 weeks after receipt of the withdrawal. For student residences, hotels and apartments the respective General Terms and Conditions of the third parties providing such accommodation apply. Special regulations apply with respect to withdrawals by participants studying in Australia on a student visa. Before enrolling, please ask your Eurocentres adviser for a copy (“Supplementary Information concerning Australia”. The information can be found on [www.eurocentres.com](http://www.eurocentres.com).) The time of receipt of the notification of withdrawal by Eurocentres shall be decisive for determining the date of withdrawal. If the notification arrives on a Saturday, Sunday or a general public holiday in Zurich, the next working day shall be the decisive day.

**Clause 11 No-show or withdrawal from the language course, failure to take up individual parts thereof**

Should the course participant fail to show up for the language course, withdraw from the course, or not take up individual parts thereof, such as individual lessons, he or she shall not be entitled to claim any reimbursement. Special regulations apply with respect to withdrawals by participants studying in Australia on a student visa. Before enrolling, please ask your Eurocentres adviser for a copy of the “Supplementary Information concerning Australia”, and/or consult this on [www.eurocentres.com](http://www.eurocentres.com).

**Clause 12 Cancellation and/or change of the accommodation after course start**

Accommodation may be terminated or changed, subject to two weeks' notice to end on a Saturday. Notice of termination shall be sent in writing to Eurocentres exclusively. A change fee of EUR 75 will be charged. Should the course participant leave the accommodation before the end of the period of notice, the full price for the accommodation up to the end of the cancellation period remains payable.

**Clause 13 Complaints and liability**

The course participant shall make complaints without delay to the local school secretariat or to Eurocentres in Zurich. (Any complaint concerning services provided by a third party should be addressed to the third party.) If Eurocentres is not able to remedy the situation within a reasonable period, the course participant may take steps to remedy the situation him or herself, and Eurocentres shall refund the cost, against receipts, in so far as legal and contractual liability requires. This procedure does not restrict the participant's right to pursue other legal remedies. Any requests for refund shall be made by registered letter to Zurich within four weeks of the agreed termination of the course. After this period, all types of claims under any legal title shall no longer apply and be forfeited.

Eurocentres shall be liable for its own performances in accordance with these General Terms and Conditions and statutory regulations but not in case of ordinary negligence; for package deals, liability in case of claims other than for personal injury shall be limited to twice the package price. Liability is limited to the immediate damage. Eurocentres shall not be liable for the loss, destruction, etc. or misuse of valuables, cameras and video cameras, etc., mobile phones, credit cards, cash, etc. Eurocentres shall also not be liable for lost holiday time, experienced frustration, etc.—Eurocentres shall not be liable in the case of poor or non-performance of services provided by a third party. For any non-contractual liability the statutory regulations shall apply, with any liability limitations and exclusions of these General Terms and Conditions of Business having priority over statutory regulations.

**Clause 14 Insurance**

Eurocentres strongly recommends you take out the combined ELVIA travel insurance (covering withdrawal and return travel costs). If you do not wish to take up this insurance cover, please indicate this on the registration form. Eurocentres also recommends that you take out the ELVIA Security Package cover (luggage and medical costs insurance) and third party indemnity insurance. Insurance premiums are not included in the course fees, shall be invoiced separately and are not refundable.

**Clause 15 Minimum number of participants**

Where the minimum number of 6 students required for each language course has not been reached, Eurocentres shall inform the participant/contractual partner at least three weeks before the start of the course. (Premium courses will be available regardless of the number of participants). Where Eurocentres is unable to offer the participant/contractual partner an alternative language course, Eurocentres shall reimburse any paid fees. The contractual partner shall not be entitled to make any claims for having been inconvenienced or for other damages. In exceptional cases, Eurocentres may also run courses with less than 6 participants.

**Clause 16 Changes to prices, dates or programmes**

Provided that no confirmation of registration has been issued, Eurocentres shall have the right at any time to change the dates and prices published in the course schedule, on the Internet or elsewhere. On conclusion of the contract, Eurocentres may amend the published programme of services, provided such amendments are unavoidable and negligible, and are made in good faith and do not affect the overall style of the course. If material changes are made to key services, the contracting party shall have the right to withdraw from the contract or to request to join an equivalent language course, where Eurocentres is able to offer him or her such a course. Eurocentres shall immediately notify the contracting party of any such amendment. The contracting party must exercise his or her rights immediately after receipt of such notification from Eurocentres.

Eurocentres shall be entitled to increase its prices after signing of the agreement and up to three weeks before the start of the course for the following reasons: increases in cost of transportation, increases in charges for certain services, fluctuation in exchange rate, official price increases, introduction or increased official charges. In case of such an increase, the price can be adapted and increased accordingly. In case of price increases of over 10 %, the contractual partner shall have the same rights as in case of a considerable change of one of the key performances.

Any changes to the program or performances during the language course due to unforeseeable or unpreventable reasons are permissible, provided the overall content of the program remains unchanged.— Eurocentres retains the absolute right to assign or re-assign participants to classes in accordance with their language skills or to implement any other measures required for the correct operation of the school.

**Clause 17 Data protection**

We only record your personal data if you order a brochure, ask for an offer, or book a course. The received information shall remain within Eurocentres and is generally not made available to third parties or other organisations.

Your information is passed on to

- book your accommodation (i.e. host family, residence, and hotel).
- book a course or a service on your behalf that is provided by a Eurocentres partner company (i.e. partner schools, travel insurance, universities, on-job training). Companies that are not part of the Eurocentres organisation are highlighted accordingly in the Eurocentres brochure and on the course confirmation.
- order the requested brochure as quickly as possible. To ensure quick processing, we may pass on your order to one of our contractual partners in your home region.
- comply with statutory regulations. In certain cases, we have to submit your information to the authorities (i.e. immigration authorities).

Your information is stored by Eurocentres, Zurich. If we have your permission, Eurocentres uses your data for providing you with information about Eurocentres product news. Please inform us, if you do not wish to receive this service.

**Clause 18 Consumer protection**

By signing the General Terms and Conditions of Eurocentres, the contractual partner shall retain the right to instigate further legal steps, subject to these being available under the law applying to the place of residence of the contractual partner or at the location of the school. This right shall not be limited by compensation offered by Eurocentres or a partner company of Eurocentres in connection with a dispute.

**Clause 19 Contracting parties/guarantee**

The contract is concluded between the contracting party as defined in Clause 1 and the Eurocentres Stiftung für Sprach- und Bildungszentren (Foundation for Language and Educational Centres), Seestrasse 247, 8038 Zurich/Switzerland. Eurocentres has obtained customer deposit insurance in the necessary amount.

**Clause 20 Applicable law, jurisdiction**

Swiss law exclusively shall be applicable to the present contract. Zurich, Switzerland is stipulated as the place of jurisdiction. The above General Terms and Conditions shall in no way restrict the general applicable rights of the contractual partner.

For further information or in case of queries please contact a Eurocentres booking office, Phone + 44 (0)207 963 84 50.



Family name _____	First name _____	<input type="checkbox"/> Female <input type="checkbox"/> Male
Nationality _____	Address / Street _____	
Postcode / Town _____	Country _____	
Country of birth _____	Date of birth _____	Occupation _____
Tel. home _____	Tel. and fax work _____	Mobile-No _____
E-mail _____	Passport No _____	
Mother tongue _____	Other languages _____	

**How did you learn about Eurocentres:**  Friends  Advertisement  Internet  School / University  Through an enrolment office  Other

**Language skills** What is your own assessment of the present level of your skills in the language(s) that you would like to learn / improve? (Eurocentres language levels see pages 8–9)

Language _____	Language _____
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<b>School</b> _____	<b>School</b> _____	<b>School</b> _____
<b>Course type</b> _____	<b>Course type</b> _____	<b>Course type</b> _____
Start date _____	Start date _____	Start date _____
Number of weeks _____	Number of weeks _____	Number of weeks _____

**Specialised Intensive or Specialised Super-Intensive courses:** Now is the time to select your specialisation for the afternoon lessons. You will study this topic for the whole duration of your course or you will be able to change your specialisation class subject to agreeing with the school after 4 weeks. If you cannot make a decision at this stage, choose the General Language option.

1. Specialisation _____	Lessons <input type="text" value="5"/> <input type="text" value="10"/>	Number of weeks _____
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**Examinations:** Would you like to take an examination?  yes  no If so, which? \_\_\_\_\_

**Accommodation**  Please book the following accommodation:  I will arrange my own accommodation.

**Arrival date\*** \_\_\_\_\_ **Departure date\*** \_\_\_\_\_

\* Accommodation for Eurocentres courses is always reserved from Saturday to Saturday (other schools see school page).

Homestay  Single room  Student Residence or shared apartment \_\_\_\_\_

Other, please specify: \_\_\_\_\_

Taxi transfer on arrival airport: \_\_\_\_\_ (prices see page 79)

If you wish to stay with a homestay please answer the following questions: Do you smoke?  yes  no Do you mind staying with a family with smokers?  yes  no

Do you have any special requests related to medical condition, allergies or diet?  yes, which? \_\_\_\_\_

**Insurance** (see page 79)  I wish to book the insurance covering cancellation and return travel costs.  I wish to book the Security Package insurance.

**I hereby confirm** that I have carefully read the General Terms and Conditions of Business specified and declare that they should form an integral part of the present contract. Please note that any changes to bookings will be subject to a processing charge (§ 7 Standard Terms of Business).

**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_

The signature and address of a parent / guardian is required for students under the age of 18 years (§ 1 of the General Terms)

Family name _____	First name _____	Tel. Home _____
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Address; Postcode; Town; Country \_\_\_\_\_

Please Note: Depending on your nationality and your course destination we may require you to submit further documentation.

**For special offers:** Please fill in your promotion code \_\_\_\_\_

Please send the completed enrolment form today to one of the following addresses: **Eurocentres, 56 Eccleston Square, UK-London SW1V 1PH**  
**Tel. +44 (0) 207 963 8450 Fax +44 (0) 207 963 8479 e-mail: enrolment@eurocentres.com www.eurocentres.com** or your enrolment office.