

Experience
the difference



Regent Language Training



www.regent.org.uk

Learn English in Britain

2010

Experience
the difference



Experience the difference

Welcome to Regent

- Over 45 years' experience of helping people to speak English
- The highest quality language training
- The best locations in Britain
- Small class sizes of 6 or 12 participants
- Flexible programmes that suit all ages, abilities and needs
- Pride in our customer service



To make your journey easy, we can arrange for an individual transfer to your accommodation from all the major airports.



Learn English quickly. Individual assessment of language level and needs means you learn effectively.



Our teachers are carefully chosen for their professionalism, qualifications and experience.



We are here to help and are proud of our customer service.

A positive and rewarding language learning experience

Welcome to the Regent experience - the highest quality English language training in a positive, inclusive and supportive atmosphere. Friendly, professional teachers, very effective methods and a dynamic learning environment all help to improve your English quickly.

We have schools in a great selection of locations in England and Scotland. Each school is centrally located and offers a comfortable learning environment equipped for all your study needs. Our school teams are dedicated to giving each student a rewarding learning experience and an enjoyable stay.

Every year we have around 100 different nationalities join us. As our schools are truly multinational, you have lots of opportunities to practise your English and mix with people and cultures from around the world. We look forward to meeting you on a Regent course.



Accredited by the
BRITISH COUNCIL

for the teaching of English as
a foreign language in the UK

ENGLISHUK
member

Education UK
Innovative. Individual. Inspirational.



Small class sizes of 6 or 12 help you make fast progress.



Cultural visits and social events allow you to relax and practise your English.



Many courses have weekly start dates so you can start your course any Monday.



Free internet and email at all schools keeps you in touch with friends and family.

REGENT PROMISE

When you study with us you get more than just lessons in a classroom. We offer excellent courses, excellent service and excellent value for money. Whatever course and location you choose, the Regent Promise is your mark of quality on the range of services we offer.

The Regent Promise:

- Welcome and orientation on your first day
- Individual assessment of language level and needs
- Regular progress reports
- Regular feedback sessions with your teacher
- Free access to the internet and email on all school courses
- Free use of multimedia and self-study resources on all school courses
- The loan of necessary learning materials
- Activity and excursion programme
- 24 hour emergency support line
- Counselling for your future academic or work life

Contents

Our complete programme	4
Making progress	6
Courses	
English World	8
Exam Preparation	10
Elite World	12
Executive	14
Individual Tuition	16
Locations	
England	
Bournemouth	18
Brighton	19
Cambridge	20
London	22
Oxford	23
Scotland	
Edinburgh	21
Further course options for personal development	
Home Tuition	24
Enrolment Form	25
Terms and Conditions	27



Our complete programme

Whatever course you take, you receive much more than great lessons. Our complete programme gives you lots of opportunities to practise and develop your English throughout the whole day.

The lessons finish, the learning continues

You will learn a lot with us. Learning doesn't only happen in our lessons, but continues outside the classroom. Throughout your whole time with us we want to help you practise your English skills – in the school coffee bar, in the internet café, in your homestay and out with your friends. That's why we make the school a friendly and inclusive place where you can make friends easily and build your confidence in another language.

Our school is your meeting point – a place to make friends and to meet up with them. It is a place to drink coffee, a place for free tourist information, a place for parties and enjoyment. It is the centre of your experience with us.

Positive, supportive and inclusive

We are passionate about your learning experience and work hard to ensure that you have a really positive time with us. Our teachers and other staff help and encourage you to use your English in all situations and give you the confidence to try out your English skills in a relaxed environment.

Supported learning

We have a strong academic framework to help you learn quickly and effectively. We use a clear syllabus, progress tests and structured homework tasks to support your learning. In lessons your teachers are approachable, helpful and friendly. They help you to achieve the best you can.

A typical Regent day

Morning	Meet friends at school
09.00 – 10.00	Language learning session 1
10.00 – 10.15	Coffee break – a chance to socialise, use the internet, read a newspaper or relax
10.15 – 11.15	Language learning session 2
11.15 – 11.30	Coffee break – sign-up for evening programme
11.30 – 12.30	Language learning session 3
12.30 – 13.30	Lunch – have lunch with your friends
13.30 – 14.30	Language learning session 4
14.30 – 14.45	Tea break – a chance to socialise, use the internet, read a newspaper or relax
14.45 – 15.45	Language learning session 5
15.45 – 16.00	Break
16.00 – 17.00	Language in Leisure activity or additional individual lesson
Evening	Homework, dinner, talk to host family, or go to cinema with school staff and friends

All timetables are samples and may be subject to change.



Your accommodation

We know how important your accommodation is, and so we offer a wide choice.

Homestay

Many students choose homestay – living with local people in their own home. You can have a single room, with somewhere to study. Living with a family gives you the opportunity to practise what you have learned in your lessons.

Residential or self-catering accommodation

This option gives you more independence and allows you to experience life in a student residence. The residences used are often university-style accommodation.

Hotel

Alternatively, we can arrange hotel accommodation. Please contact us for more information.

Language in Leisure activity programme

Our Language in Leisure social and activity programme is designed to help you have fun, make new friends and to discover modern local culture. Often accompanied by your teachers or other school staff, this is the perfect way to have a great time with your friends, practise your English and experience our authentic local culture. At least two events are organised each week. The weekly programme includes activities such as a barbecue, film night, quiz night, trip to a local pub or sports activity.

Weekends and evenings

Typical excursions include: London's West End, Stonehenge, Loch Ness, Leeds Castle, Oxford and Cambridge.

On most Sunday afternoons we open our schools so that you can meet up with your friends, study, relax and socialise in a friendly and welcoming environment. We have flat screen TVs, wireless internet and student computers in all our schools, as well as student lounges and study facilities. Some evenings we also open the schools for events and parties.



Making Progress

We help you to make real progress and achieve your goals.
Whatever the length of your course, you will maximise your progress.

Our guide to the rapid progress you can expect on your course.

Progress varies according to course length, motivation, aptitude and language ability.

Period of study:

Progress according to number of weeks studied:

Examination options available:

Common European Framework:

Beginner



2-4 weeks' intensive study

You can understand a few words and instructions. You will be able to ask and answer simple questions when people speak slowly and clearly to you, and read and write basic personal information.

- IELTS 1
- BULATS

A1

Elementary



4-6 weeks' intensive study

You will have a general basic ability to communicate in everyday situations. You will be able to convey simple messages in social and travel contexts.

- IELTS 2-3
- BULATS

A2

Elementary to Pre-intermediate



6-8 weeks' intensive study

You will be able to communicate in short conversations on familiar topics and understand short simple text.

- IELTS 4
- BULATS
- TOEFL new score up to 133
- Cambridge KET

A2 / B1

Your progress matters to us

You can expect to make good progress every week. We assess what level you are currently at and help you identify what level you hope to reach. The longer you stay, the more your English improves. Whether you are studying for travel, work or fun, you can rely on us to help you meet your targets and find the course that's right for you.

- We know this course could change your life for the better
- We build your confidence
- We provide clear academic structure and rules to help you learn effectively
- We encourage you to take examinations
- We enable you to learn outside lessons
- We help you to achieve your goals
- We care about our students





Pre-intermediate to Intermediate



8-12 weeks' intensive study

You will be able to sustain a conversation on familiar topics and will be able to produce and understand simple text with ease.

- IELTS 4-5
- BULATS
- TOEFL new score 133-173
- Cambridge PET

B1

Intermediate to Upper Intermediate



16-24 weeks' intensive study

You will be able to communicate effectively in most language situations. You will be able to understand and produce text in general and in specialised areas.

- IELTS 6-7
- BULATS
- TOEFL new score 173-250
- Cambridge FCE

B2

Upper Intermediate to Advanced



Speed of progress varies

You will be able to speak fluently to near native speaker standard. You will have an in-depth knowledge and be able to use correct register for formal/informal situations.

- IELTS 8-9
- BULATS
- TOEFL new score 250-280+
- Cambridge CAE/CPE

C1 / C2

Your teacher

We believe that our teachers are our greatest strength and are the main reason for the success of our students. Our teachers are passionate about teaching and about helping you to develop your English language skills. We use a variety of effective teaching techniques to help you learn quickly.

Course information

Lessons are 1 hour (60 minutes) long. Courses have a maximum of either 6 or 12 students per class.

University Counselling Service

We offer a free educational counselling service to our students in the UK. Our educational counsellor assesses your skills and advises you on the best courses and universities for you. We provide help with the application process and advise you on what academic and IELTS grades are required for each university course.

English World Courses

- Improve your knowledge, skills and confidence in using English
- Lively lessons, full of participation
- Personalise your course to suit you
- Maximum class size of 12

English World courses are designed to have an impact on the present and future life of the learner in an international environment. Our programme has five complementary elements that give the student all the tools they need to operate confidently and successfully in the international arena.

The Accuracy in Grammar session perfects core grammar skills.

The Knowledge for a Global Community session allows the student to practise and develop their listening, speaking, reading, writing and critical thinking skills via the medium of history, culture, economics, politics and the arts.

Skills Training addresses a different skill each day in a workshop alternating between Vocabulary, Pronunciation, Business Skills, Active Study or Study Skills.

The Language Focus session is directed towards further language and skills development according to the needs of the student such as conversational vocabulary or writing techniques.

The Spoken Performance Workshop empowers the student to develop their skills in a range of speaking situations through role-plays, pair work and public speaking activities, often using drama based approaches to achieve confident performance in the spoken language.



English World Intensive

This intensive course comprises 25 hours (one hour = 60 minutes) of study per week. This enables you to develop your all-round skills, as well as allowing special focus on specific areas of interest.

Sample Timetable: English World Intensive

09.00 - 10.00	Accuracy in Grammar
10.00 - 10.15	Break
10.15 - 11.15	Knowledge for a Global Community
11.15 - 11.30	Break
11.30 - 12.30	Skills Training
12.30 - 13.30	Lunch
13.30 - 14.30	Language Focus
14.30 - 14.45	Break
14.45 - 15.45	Spoken Performance Workshop

All timetables are samples and may be subject to change.

Dates

Courses start every Monday throughout the year. Students should arrive on the Sunday.

Fees per week

English World Intensive

25 hours of group classes (=33 lessons of 45 minutes) per week

	Bournemouth, Brighton Cambridge	London, Edinburgh Oxford
2-3 weeks	£330	£340
4-7 weeks	£310	£320
8-11 weeks	£290	£300
12-23 weeks	£270	£280
24+ weeks	£260	£270

- For a 1 week course, add a supplement of £80 to the 2-3 week price above
- Accommodation and travel information: please see school pages.



English World Semi-Intensive

Study for 15 hours per week, leaving you with time in the day to relax, learn in our Study Centre, or explore authentic local life and culture.

Sample Timetable: English World Semi-Intensive

09.00 - 10.00	Accuracy in Grammar
10.00 - 10.15	Break
10.15 - 11.15	Knowledge for a Global Community
11.15 - 11.30	Break
11.30 - 12.30	Skills Training
12.30 - 13.30	Lunch

All timetables are samples and may be subject to change.

Dates

Courses start every Monday throughout the year. Students should arrive on the Sunday.

Fees per week

English World Semi-Intensive

15 hours of group classes (=20 lessons of 45 minutes) per week

	Bournemouth, Brighton Cambridge	London, Edinburgh Oxford
2-3 weeks	£239	£249
4-7 weeks	£224	£234
8-11 weeks	£214	£224
12-23 weeks	£204	£214
24+ weeks	£199	£209

- For a 1 week course, add a supplement of £40 to the 2-3 week price above
- Accommodation and travel information: please see school pages.

Additional one-to-one lessons can be included in each course:
5 hours/week – £310/week, 7.5 hours/week – £465/week

English World Combination

Make your course even more intensive by adding 5 extra one-to-one hours to our English World courses. This highly personalised course enables you to focus on an area that you would like additional help with.

Sample Timetable: English World Combination

09.00 - 10.00	Accuracy in Grammar
10.00 - 10.15	Break
10.15 - 11.15	Knowledge for a Global Community
11.15 - 11.30	Break
11.30 - 12.30	Skills Training
12.30 - 13.30	Lunch
13.30 - 14.30	Language Focus
14.30 - 14.45	Break
14.45 - 15.45	Spoken Performance Workshop
15.45 - 16.00	Break
16.00 - 17.00	Individual lesson

All timetables are samples and may be subject to change.

Dates

Courses start every Monday throughout the year. Students should arrive on the Sunday.

Fees per week

English World Combination

25 hours of group classes (= 33 lessons of 45 minutes) per week
+ 5 hours 1:1 per week

	Bournemouth, Brighton Cambridge	London, Edinburgh Oxford
2-3 weeks	£640	£650
4-7 weeks	£620	£630
8-11 weeks	£600	£610
12-23 weeks	£580	£590
24+ weeks	£570	£580

- For a 1 week course, add a supplement of £80 to the 2-3 week price above
- Accommodation and travel information: please see school pages.

IELTS and Cambridge Exam Preparation: Semester Programmes and University Entrance

- Enjoy a specially designed extended programme
- Gain great exam results and improved career prospects
- Make the most of an extended break or "gap year"
- Maximum class size of 12

IELTS Exam Preparation

Prepare for the IELTS English test that allows entry to universities in Britain, Canada and Australia. Your course consists of five complementary sessions which combine core language skills with specific exam preparation and exam practice.

Sample Timetable: IELTS courses

09.00 - 10.00	Accuracy in Grammar
10.00 - 10.15	Break
10.15 - 11.15	Knowledge for a Global Community
11.15 - 11.30	Break
11.30 - 12.30	Skills Training (exam preparation)
12.30 - 13.30	Lunch
13.30 - 14.30	Language Focus (exam skills)
14.30 - 14.45	Break
14.45 - 15.45	Spoken Performance Workshop

All timetables are samples and may be subject to change.

Dates

Course dates: Start every Monday throughout the year with arrival on the Sunday. Minimum course duration is 2 weeks.

Fees per week

25 hours of English language skills (= 33 lessons of 45 minutes) including 5 hours of exam preparation and 5 hours of exam skills per week

	Bournemouth, Brighton Cambridge	London, Edinburgh Oxford
2-3 weeks	£330	£340
4-7 weeks	£310	£320
8-11 weeks	£290	£300
12-23 weeks	£270	£280

- Examination fees: IELTS £115
- Accommodation and travel information: please see school pages.



Cambridge Exam Preparation

The First Certificate (FCE) course is designed for Intermediate students; the Cambridge Advanced (CAE) and Cambridge Proficiency (CPE) courses are for Advanced students. These courses are suitable for students who want a structured course and an internationally recognised qualification. Your course consists of five complementary sessions which combine core language skills with specific exam preparation and exam practice.

Sample Timetable: FCE, CAE and CPE courses

09.00 - 10.00	Accuracy in Grammar
10.00 - 10.15	Break
10.15 - 11.15	Knowledge for a Global Community
11.15 - 11.30	Break
11.30 - 12.30	Skills Training (exam preparation)
12.30 - 13.30	Lunch
13.30 - 14.30	Language Focus (exam skills)
14.30 - 14.45	Break
14.45 - 15.45	Spoken Performance Workshop

All timetables are samples and may be subject to change.

Cambridge Exam Preparation Options at Regent Schools

FCE	Weeks	Exam Dates	OXF	LON	BRI	BOU	CAM
03 Jan 10 - 13 Mar 10	10	13 Mar	✓	✓		✓	
04 Apr 10 - 12 Jun 10	10	12 Jun	✓	✓	✓	✓	✓
20 Jun 10 - 28 Aug 10	10	28 Aug	✓	✓		✓	✓
03 Oct 10 - 11 Dec 10	10	11 Dec	✓	✓	✓	✓	✓
CAE							
27 Dec 09 - 06 Mar 10	10	06 Mar	✓				
04 Apr 10 - 12 Jun 10	10	16 Jun	✓				✓
26 Sep 10 - 04 Dec 10	10	08 Dec	✓				✓
CPE							
04 Apr 10 - 12 Jun 10	10	17 Jun	✓				
26 Sep 10 - 04 Dec 10	10	09 Dec	✓				

Key: Oxford (OXF), London (LON), Brighton (BRI), Bournemouth (BOU), Cambridge (CAM)

- Students taking the exam at the end of their course need to book additional nights of accommodation for the week when the exams take place.

Fees per course

25 hours of English language skills (= 33 lessons of 45 minutes) including 5 hours of exam preparation and 5 hours of exam skills per week

	Bournemouth, Brighton Cambridge	London, Oxford
10 weeks	£2900	£3000

- Examination fees: FCE £115, CAE £115, CPE £115
- Exam entry should be booked well in advance of exam date.
- Accommodation and travel information: please see school pages.



Academic Year / Semester Programmes

The Academic Year (AYP) and Academic Semester (ASP) Intensive programmes are carefully designed to help you gain full confidence in communicating in English over a period of 6 or 9 months. Your programme is planned so you study effectively, improve your English and on Intensive programmes you can take at least one recognised examination (IELTS or Cambridge).

There are 32 weeks of tuition on an AYP, and 24 weeks of tuition on an ASP. You may extend your course by adding four weeks of holiday on an AYP, and two weeks on an ASP. We offer an Intensive programme or a Semi-Intensive programme (AYP Semi-Intensive and ASP Semi-Intensive).

Sample Timetable: Academic Year and Semester Programmes

09.00 - 10.00	Accuracy in Grammar
10.00 - 10.15	Break
10.15 - 11.15	Knowledge for a Global Community
11.15 - 11.30	Break
11.30 - 12.30	Skills Training
12.30 - 13.30	Lunch
<i>ASP/AYP Semi-Intensive finish at 13.30</i>	
13.30 - 14.30	Language Focus
14.30 - 14.45	Break
14.45 - 15.45	Spoken Performance Workshop

All timetables are samples and may be subject to change.

Dates

Course dates: Start every Monday throughout the year with arrival on the Sunday.

Fees per course

25 hours of group classes (=33 lessons of 45 minutes) per week

	Bournemouth, Brighton Cambridge	London, Edinburgh Oxford
ASP Intensive (24 weeks)	£6240	£6480
AYP Intensive (32 weeks)	£8320	£8640

15 hours of group classes (=20 lessons of 45 minutes) per week

	Bournemouth, Brighton Cambridge	London, Edinburgh Oxford
ASP Semi-Intensive (24 weeks)	£4776	£5016
AYP Semi-Intensive (32 weeks)	£6368	£6688

- Examination fees: FCE £115, CAE £115, CPE £115, IELTS £115
- Accommodation and travel information: please see school pages.

University Foundation Programme

If you are considering studying at a British university, our UFP in Cambridge is the ideal course for you. It is a highly structured 36 week course (including 2 weeks of holiday). On successful completion of the course, you are eligible for entry into a number of undergraduate courses run by our partner universities. The UFP provides a qualification equivalent to A levels and prepares students for UK university courses such as business administration, marketing, finance and accounting, politics, tourism and hotel management.

To successfully complete the UFP you must achieve an IELTS score of 6.0 and a final grade of at least a Pass.

To apply you must:

- Have a high school certificate
- Be at least 18 years old at the end of the course
- Have an IELTS score of 4.5, TOEFL 152 or Regent Level 5 (Mid Intermediate)
- Pass the UFP entry test

A UFP place is offered to students taking a preceding English course with us, conditional on achieving the required IELTS score and passing the UFP entry test.

Sample Timetable: University Foundation

	Mon	Tue	Wed	Thu	Fri
09.00-10.30	Study Skills	Man & Comms	Fin & Acc	Man & Comms	Economics
10.30-11.00	Break	Break	Break	Break	Break
11.00-12.30	Economics	Fin & Acc	Study Skills	Fin & Acc Economics	Man & Comms
12.30-13.30	Break	Break	Break	Break	Break
13.30-15.00	Maths	English	Student in the environment	Maths	English
15.00-17.00	Self Study	Research Assignment	Research Assignment	Self Study	Self Study

■ Core ■ Option All timetables are samples and may be subject to change.

Dates and fees

25 hours of group classes (=33 lessons of 45 minutes) per week

Dates: 10 October 2010–18 June 2011

Terms and holidays: 10 Oct–18 Dec, 26 Dec–07 Apr, 17 Apr–18 June

No. of weeks: 36

Price: £9360

- Accommodation and travel information: please see school pages.

Elite World Courses

- Small group courses for ambitious learners – max 6 per class
- Maximise your valuable time
- Make the fastest progress
- Achieve your goals

ClasSIX

ClasSIX is an accelerated learning programme with no more than six participants in each class. It is suitable for any ambitious learner, including professionals, and includes general English with some business English. The focused classes and high degree of personalisation provide the ultimate intensive learning experience.

More attention from your teacher

The mini-group of six means you receive a great deal of attention from the teacher. This individual attention encourages fast learning and the development of your linguistic skills. Your class follows a structured programme designed to advance your language skills quickly, enabling rapid development in the areas you need. Through a combination of seminar style presentations, practical assignments, interactive tasks and the creation of a Personal Development Portfolio, you develop your skills and confidence in English in a fast track learning environment.

Support from your personal tutor

Your teacher supports you through individual coaching, and provides feedback on your progress to ensure the optimum development of your English skills. Together we agree ambitious weekly targets which are measured to help you achieve your goals.



ClasSIX FT

We recommend this course for clients requiring fast progress. You work on improving your all-round English skills, and practising English language situations relevant to you. You work on linguistic areas such as grammar, vocabulary, pronunciation, and skills such as spoken and written communications, presentations, and cultural difference. In addition there are daily sessions which focus on business English.

Sample Timetable: ClasSIX FT

09.00 - 10.30	Developing accuracy: grammar and vocabulary
10.30 - 11.00	Break
11.00 - 12.30	Developing fluency: comprehension and expression
12.30 - 13.30	Lunch
13.30 - 15.00	Business skills

All timetables are samples and may be subject to change.

Dates

Courses start every Monday throughout the year with arrival on the Sunday.

Fees per week

ClasSIX FT

22.5 hours of group classes (= 30 lessons of 45 minutes) per week

	London, Oxford
Compact 1 week Course	£710
2-3 weeks	£630
4-7 weeks	£610
8-11 weeks	£590
12-23 weeks	£570

- Accommodation and travel information: please see school pages.



ClasSIX AM

This course is a part-time option of the ClasSIX Course. The programme of 15 hours per week gives students a half-day of intensive study and leaves a half-day available for self-study or free time.

Sample Timetable: ClasSIX AM

09.00 - 10.30	Developing accuracy: grammar and vocabulary
10.30 - 11.00	Break
11.00 - 12.30	Developing fluency: comprehension and expression
12.30 - 13.30	Lunch

All timetables are samples and may be subject to change.

Dates

Courses start every Monday throughout the year with arrival on the Sunday.

Fees per week

ClasSIX AM

15 hours of group classes (= 20 lessons of 45 minutes) per week

	London, Oxford
Compact 1 week Course	£505
2-3 weeks	£465
4-7 weeks	£450
8-11 weeks	£440
12-23 weeks	£430

- Accommodation and travel information: please see school pages.

Additional one-to-one lessons can be included in each course:
5 hours/week - £310/week or 7.5 hours/week - £465/week

ClasSIX Combination

You can add 7.5 hours of individual tuition per week to your ClasSIX course. This is a very personalised course - you focus on your specific needs in the one-to-one lessons. This enables you to develop your areas of weakness or special interest.

Sample Timetable: ClasSIX Combination

09.00 - 10.30	Developing accuracy: grammar and vocabulary
10.30 - 11.00	Break
11.00 - 12.30	Developing fluency: comprehension and expression
12.30 - 13.30	Lunch
13.30 - 15.00	Business skills
15.00 - 15.15	Tea break
15.15 - 16.45	Individual lesson

All timetables are samples and may be subject to change.

Dates

Courses start every Monday throughout the year with arrival on the Sunday.

Fees per week

ClasSIX Combination

22.5 hours of group classes (=30 lessons of 45 minutes) per week + 7.5 hours 1:1 per week

	London, Oxford
Compact 1 week Course	£1175
2-3 weeks	£1095
4-7 weeks	£1075
8-11 weeks	£1055
12-23 weeks	£1035

- Accommodation and travel information: please see school pages.



Executive Courses

- Small group business and professional courses
- Tailor-made programmes to meet your objectives
- 30 years' experience of meeting the needs of executives
- Internationally respected specialists in executive courses

At Regent, we have over 30 years' experience of helping business people and professionals to communicate successfully in English. Whether you need to study for a specific reason, such as a presentation, or as a part of your long term career development, our tailor-made courses can have a direct impact on your work and help you and your company achieve more.

Executive Group Programme

There are six or fewer participants in each group to give each client a high level of trainer interaction. The courses focus on building business language and developing communication skills and strategies. The programme is designed to mirror international real-life business situations.

The course is designed to help you communicate more confidently in meetings, negotiations and social situations. Using a variety of effective learning techniques you develop your abilities to liaise with customers and business partners in English. You also develop your awareness of cross-cultural issues, important for working with suppliers and partners of different nationalities.

Mornings focus on business language required for meetings, negotiations and presentations. Afternoons focus on business vocabulary, business writing, telephoning, social English, current affairs and skills development.

Executive Group Plus

For a more intensive day this programme includes a further 7.5 hours of group classes each week. This course is only available in London.

Sample Timetable:

Executive Group Programme (22.5 hours per week)

Executive Group Plus (30 hours per week)

09.00 - 10.30	Meetings, negotiations and case studies
10.30 - 11.00	Break
11.00 - 12.30	Presentations and speaking skills
12.30 - 13.30	Lunch
13.30 - 15.00	Personalised business skills
15.00 - 15.15	Tea break
15.15 - 16.45	Self Study or Language development within a business context (Executive Group Plus)

All timetables are samples and may be subject to change.

Dates

Courses start every Monday throughout the year with arrival on the Sunday.

Fees per week

Executive Group Programme

22.5 hours of group classes (= 30 lessons of 45 minutes) per week

	London, Oxford
Compact 1 week Course	£710
2-3 weeks	£630
4-7 weeks	£610
8-11 weeks	£590

Fees per week

Executive Group Plus

30 hours of group classes (= 40 lessons of 45 minutes) per week

	London
Compact 1 week Course	£920
2-3 weeks	£840
4-7 weeks	£820
8-11 weeks	£800

- Accommodation and travel information: please see school pages.



Executive Combination

Combination courses are designed for clients wishing to gain the benefits of group and individual tuition. We offer 3 programmes:

- 1/ 22.5 hours of Executive Group with 7.5 hours one to one per week
- 2/ 15 hours of Executive Group with 15 hours one to one per week
- 3/ 15 hours of Executive Group with 7.5 hours of one to one per week.

Sample Timetable: Executive Combination 1

09.00 - 10.30	Meetings, negotiations and case studies
10.30 - 11.00	Break
11.00 - 12.30	Presentations and speaking skills
12.30 - 13.30	Lunch
13.30 - 15.00	Personalised business skills or individual lesson
15.00 - 15.15	Break
15.15 - 16.45	Individual lesson

All timetables are samples and may be subject to change.



Dates

Courses start every Monday throughout the year

Fees per week

Executive Combination 1

Executive Group 22.5 hours (=30 lessons of 45 minutes) + 7.5 hours 1:1 per week

	London, Oxford
Compact 1 week Course	£1175
2-3 weeks	£1095
4-7 weeks	£1075
8-11 weeks	£1055

Executive Combination 2

Executive Group 15 hours (=20 lessons of 45 minutes) + 15 hours 1:1 per week

	London, Oxford
Compact 1 week Course	£1430
2-3 weeks	£1350
4-7 weeks	£1330
8-11 weeks	£1310

Executive Combination 3

Executive Group 15 hours (=20 lessons of 45 minutes) + 7.5 hours 1:1 per week

	London, Oxford
Compact 1 week Course	£965
2-3 weeks	£885
4-7 weeks	£865
8-11 weeks	£845

- Accommodation and travel information: please see school pages.

Individual Tuition

- One-to-one lessons for accelerated progress
- Tuition is an exact match to the student's requirements
- Wide choice of number of lessons per week

Individual Tuition

Take our individual courses to make the fastest possible progress. Individual programmes of 30, 25, 20 and 15 hours per week are available for clients requiring the most intensive programmes.

Tailor-made for maximum progress

One-to-one lessons offer students a programme which is designed precisely to their own unique requirements. In this way, you make the maximum possible progress because the teacher is able to focus on your needs and your personal learning style in every lesson.

Throughout the day, you can supplement your lessons with self-study in our quiet areas or Study Centres. This helps to consolidate the work done during lessons. Teachers set self-study exercises and give direction and guidance for students to maximise their consolidation time between lessons.

English for Specific Purposes

Individual tuition programmes are ideal for those who need to improve their English language skills for specific purposes. These programmes are available at our schools in London and Oxford where we offer English for finance, IT, pharmaceuticals, aviation, EU integration, the legal profession and the oil and gas industry. Teachers are chosen for their experience in or background knowledge of the subject areas.



Dates

Courses start every Monday throughout the year with arrival on the Sunday.

Fees per week Individual Tuition

	Bournemouth Brighton Cambridge	London Edinburgh Oxford
--	--------------------------------------	-------------------------------

Individual 30

30 hours 1:1 per week

Compact 1 week Course	£1930	£1940
2-3 weeks	£1850	£1860
4-7 weeks	£1830	£1840
8-11 weeks	£1810	£1820

Individual 25

25 hours 1:1 per week

Compact 1 week Course	£1620	£1630
2-3 weeks	£1540	£1550
4-7 weeks	£1520	£1530
8-11 weeks	£1500	£1510

Individual 20

20 hours 1:1 per week

Compact 1 week Course	£1310	£1320
2-3 weeks	£1230	£1240
4-7 weeks	£1210	£1220
8-11 weeks	£1190	£1200

Individual 15

15 hours 1:1 per week

Compact 1 week Course	£1000	£1010
2-3 weeks	£920	£930
4-7 weeks	£900	£910
8-11 weeks	£880	£890

- Accommodation and travel information: please see school pages.



A flexible programme suited to individual learning requirements

Time	Individual Tuition 15	Individual Tuition 20	Individual Tuition 25	Individual Tuition 30
9.00-10.30	Individual lesson for specific needs eg general English	Individual lesson for specific needs eg general English	Individual lesson for specific needs eg exam preparation	Individual lesson for specific needs eg professional language skills
10.30-11.00	Break	Break	Break	Break
11.00-12.30	Individual lesson for specific needs eg general English	Individual lesson for specific needs eg general English	Individual lesson for specific needs eg exam preparation	Individual lesson for specific needs eg professional language skills
12.30-13.30	Lunch	Lunch	Lunch	Lunch
13.30-14.30		Individual lesson for specific needs eg general English	Individual lesson for specific needs eg exam preparation	Individual lesson for specific needs eg professional language skills
14.30-15.00		Self Study / consolidation	Self Study / preparation	
15.00-15.15		Break	Break	Break
15.15-16.15			Individual lesson for specific needs eg exam preparation	Individual lesson for specific needs eg professional language skills
16.15-16.45			Self Study / consolidation	

All timetables are samples and may be subject to change.



REGENT BOURNEMOUTH

- Warm, friendly and welcoming atmosphere
- Location very close to the beach
- Homestay accommodation within walking distance
- Excellent recreation and sporting facilities nearby



Regent Bournemouth

A friendly atmosphere in a vibrant, seaside location

A friendly school

We're in a quiet and safe area of town making us an ideal place for relaxed, focused study. Our homestays are within walking distance of the school. Bournemouth's town centre is within easy reach with its vibrant nightlife and excellent bars, theatres and restaurants. We are also only a 2 minute walk from 10 kilometres of sandy beach – some of Europe's best! Nearby are great places to visit including the New Forest, pretty Dorset villages, and the famous Jurassic Coast. London is only 95 minutes by train!

Regent Bournemouth

Our school in Bournemouth has a student lounge with wide screen TV, an internet cafe, garden and cafeteria. In the summer, we also use St. Peter's Senior School, around the corner from our main school building. Both buildings have wi-fi connection with free email and internet.



Fact file

Class size (maximum)	12
Capacity	280 students
Minimum age	16 (18 in residence)
Facilities	Free email and internet access, computer centre, internet lounge, garden
Accommodation	Homestay, Summer Residence
No lessons on	1 Jan, 25 Dec, 26 Dec
Location	300 metres from the beach, 5 kms from Bournemouth city centre
What's included	All tuition, loan of course books, Regent file, Certificate of Achievement
Exam preparation	IELTS, Cambridge FCE
Courses	English World Courses, Individual Tuition, Semester Courses

Accommodation fees per week

Option	Single room	Shared room	Extra night
Homestay			
Bed, breakfast & evening meal	£120	£100	£20
Summer Residence (room only, min. age 18)	£125	-	£20

- Arrival day is Sunday, departure day is Saturday
- AYP/ASP holidays: a room retainer fee of £65 per week is charged unless the room is cleared of your possessions.

Taxi Transfers – one way

Gatwick	Heathrow	Stansted	Luton	Southampton	Bournemouth
£140	£125	£185	£165	£90	£30



REGENT BRIGHTON

- Buzzing cosmopolitan atmosphere
- Lively seaside location
- Excellent social life
- Exciting university city



Regent Brighton

Experience the buzz of cosmopolitan Brighton

The number one place to study

Brighton is an exciting city by the sea with more hours of sunshine than almost anywhere else in the UK. It is close to beautiful countryside but is only 50 minutes from London. There are two universities and it is famous for its social life and entertainment. There are countless clubs, bars and restaurants. There's always lots to do in Brighton.

Regent Brighton

The school occupies two elegant buildings in a leafy residential area within easy reach of the city centre and the seafront. There is free internet and email access and wireless internet. Our student lounge is open throughout the day where you can relax and talk with your new friends. Your teachers help organise your after-school social and activities programme, so you get to know them socially.



Fact file

Class size (maximum)	12
Capacity	175
Minimum Age	16 (18 in residence)
Facilities	Free email and internet access, videos, computer centre, internet café and student lounge
Accommodation	Homestay, Hotel, Guest House and Summer Residence
No lessons on	1 Jan, 25 Dec, 26 Dec
Location	South Coast, London 80km
What's included	All tuition, loan of course books, Regent file, vocabulary notebook, Certificate of Achievement
Exam preparation	IELTS, Cambridge FCE
Courses	English World Courses, Individual Tuition, Semester Courses

Accommodation fees per week

Option	Single room	Extra night
Homestay Bed, breakfast & evening meal	£140	£24
Summer Residence (room only, min. age 18) - Self catering	£210	-

- Arrival day is Sunday, departure day is Saturday
- AYP/ASP holidays: a room retainer fee of £65 per week is charged unless the room is cleared of your possessions.

Taxi Transfers – one way

	Gatwick	Heathrow
£65		£135



REGENT CAMBRIDGE

- Study in a world famous city
- Friendly and efficient city centre school
- A range of academic courses
- Lots of cultural and social activities



Regent Cambridge

Study in an historic centre for learning

A unique university atmosphere

One of the most famous cities for learning in the world, Cambridge is beautiful, historic and home to Cambridge University. You can visit fantastic colleges and museums, learn how to punt on the River Cam, or just relax and have fun in the city's many restaurants and bars. There is lively nightlife, and entertainment for everyone.



Regent Cambridge

We specialise in programmes that prepare students for university in the UK and other English speaking countries. We are experts in IELTS preparation and our respected University Foundation Programme regularly enables our students to study in the best UK universities including: Royal Holloway, LSE, Aston Business School. In the middle of one of the liveliest and cosmopolitan areas of central Cambridge, our school has excellent facilities including a student lounge, café, and large patio garden.

Fact file

Class size (maximum)	12
Capacity	160 students
Minimum Age	16 (18 in residence)
Facilities	Free email and internet access, computer centre, student lounge, coffee shop
Accommodation	Homestay, Hotel, Guest House and Summer Residence
No lessons on	1 Jan, 25 Dec, 26 Dec
Location	London 80km
What's included	All tuition, loan of course books, Regent file, vocabulary notebook, Certificate of Achievement
Exam preparation	IELTS, Cambridge FCE/CAE
Courses	English World Courses, Individual Tuition, Semester Courses, University Foundation

Accommodation fees per week

Option	Single room	Extra night
Homestay Bed, breakfast and evening meal	£150	£22
Ensuite Homestay Bed, breakfast and evening meal	£250	£32
Residence (summer only, min. age 18) Self Catering	£200	-
(year round, min. age 18) Self Catering	£220	-
Apartment (year round, min. age 18)	£290	-

- Arrival day is Sunday, departure day is Saturday
- AYP/ASP holidays: a room retainer fee of £65 per week is charged unless the room is cleared of your possessions.

Taxi Transfers – one way

Gateway	Heathrow	Stansted	Luton
£145	£135	£65	£80



REGENT EDINBURGH

- Historic architecture and dramatic city setting
- Warm, friendly and welcoming atmosphere
- Stay in Scotland's capital
- Cosmopolitan, vibrant city



Regent Edinburgh

A cultural experience in Scotland's capital

A unique Scottish experience

Edinburgh is an exciting, cosmopolitan city offering many attractions to visitors including a number of museums, galleries and buildings of historical interest. As a university city, it caters for students and offers a fantastic social life. Edinburgh is also the home of the Edinburgh Festival, visited by thousands of people every year. Places of interest include Edinburgh Castle, the Royal Mile and the spectacular Highlands.

Regent Edinburgh

The school is located in a beautiful Georgian building right in the city centre, a short walk from the famous Princes Street, Edinburgh Castle and Holyrood Palace. The facilities include bright spacious rooms, free internet and email access and wireless connections for laptops. We also have a library and student common room with TV and drinks and snack facilities.

Accommodation fees per week

Option	Single room	Extra night
Homestay Bed, breakfast and evening meal	£150	£20
Ensuite Homestay Bed, breakfast and evening meal	£250	£30
Residence (4/7 - 28/9, min. age 18) Self catering	£190	£28

- Arrival day is Sunday, departure day is Saturday
- AYP/ASP holidays: a room retainer fee of £65 per week is charged unless the room is cleared of your possessions.

Taxi Transfers – one way

Edinburgh Airport	Glasgow Airport	Glasgow Prestwick Airport
£50	£120	£170



Fact file

Class size (maximum)	12
Capacity	125 students
Minimum Age	16 (18 in residence)
Facilities	Free email and internet access, DVDs and lending library, computer centre, internet café, student lounge
Accommodation	Homestay, Hotel, Guest House and Summer Residence
No lessons on	1 Jan, 25 Dec, 26 Dec
Location	City centre
What's included	All tuition, loan of course books, Regent file, vocabulary notebook, Certificate of Achievement
Exam preparation	IELTS
Courses	English World Courses, Individual Tuition, Semester Courses



REGENT LONDON

- Study English in one of the world's greatest cities
- Magnificent school in the heart of the capital
- Ideal for a memorable and exciting stay in England
- Close to London's many tourist attractions and dynamic social life



Regent London

Study in the heart of the capital

One of the world's greatest cities

Our prestigious school is in the heart of London. Trafalgar Square, Covent Garden, Leicester Square and London Theatreland are just moments away. There is so much to choose from. Our staff can advise you how best to use your time - perhaps visiting the National Gallery, or going on a boat trip on the Thames, or seeing a top London show? In London there really is something for everyone.

Regent London

Established in 1964, Regent London was the first Regent school. We have over 40 years' experience of teaching English so you can be sure of reaching your academic goals with us. We have had an Executive centre since 1973 for ambitious, mature learners. Our 300 year old school building is part of London's history - it belonged to the famous diarist, Samuel Pepys. It is next to Embankment Gardens and the River Thames - a quiet oasis of learning in the heart of busy London.

Accommodation fees per week

Option	Single room	Extra night
Homestay		
Bed, breakfast and evening meal	£190	£30
Executive Homestay		
Bed, breakfast and 4 evening meals per week	£285	£50
Chelsea Residence		
Self Catering, en-suite room (min. age 18)	£415	£70
Standard Residence		
Self Catering (min. age 18)	£240	£48
Summer Residence (July & Aug)		
Bed & breakfast, en-suite room (min. age 18)	£305	£55
Self catering, en-suite room (min. age 18)	£275	£50

- Arrival day is Sunday, departure day is Saturday
- AYP/ASP holidays: a room retainer fee of £65 per week is charged unless the room is cleared of your possessions.

Taxi Transfers – one way

Gatwick	Heathrow	Stansted	Luton	London City	St Pancras
£100	£90	£105	£105	£90	£65



Fact file

Class size (maximum)	6 or 12
Capacity	300 students
Minimum Age	16 (18 in residence)
Facilities	Free email and internet access, language laboratory, executive lounge, computer centre, coffee bar
Accommodation	Homestay, Hotel, Guest House and Residence
No lessons on	1 Jan, 25 Dec, 26 Dec
Location	Central London
What's included	All tuition, loan of course books, Regent file, vocabulary notebook, Certificate of Achievement
Exam preparation	IELTS, Cambridge FCE
Courses	English World Courses, Elite World Courses, Executive Courses, Individual Tuition, Semester Courses



REGENT OXFORD

- World famous university city
- Impressive school with gardens
- Ideal for mature learners
- Enjoy Oxford's unique atmosphere



Regent Oxford

Experience a city rich in history

A centre of academic excellence

Oxford is world famous for its university, and it has a huge amount to offer its visitors. There are lots of cultural events, a lively social scene, beautiful buildings and a variety of international restaurants. The city is steeped in history and the air of academic excellence is reflected in our school's culture. Students often comment that the unique atmosphere of the school is both professional and personal.

Regent Oxford

The school is situated in an impressive Victorian building surrounded by a picturesque, typically English garden very near to the centre of Oxford. Students are welcome to use our library and resource room, student lounge, conservatory, computer centre with free internet access and wireless and coffee shop. We are open on Sundays and offer an exciting social programme with plenty of cultural events as well as weekend excursions.

Accommodation fees per week

Option	Single room	Extra night
Homestay Bed, breakfast and evening meal	£150	£25
Ensuite Homestay Bed, breakfast and evening meal	£250	£35
Summer Residence (room only, min. age 18)	£230	£35

- Arrival day is Sunday, departure day is Saturday
- AYP/ASP holidays: a room retainer fee of £65 per week is charged unless the room is cleared of your possessions.

Taxi Transfers – one way

Gatwick	Heathrow	Stansted	Luton	London City
£165	£120	£195	£140	£195



Fact file

Class size (maximum)	6 or 12
Capacity	150 students
Minimum Age	18
Facilities	Free wireless and internet access, computer suite, garden and conservatory, library, student lounge and coffee shop
Accommodation	Homestay, Hotel, Guest House and Summer Residence
No lessons on	1 Jan, 25 Dec, 26 Dec
Location	Oxford city centre 1.5km, London 80km
What's included	All tuition, loan of course books, Regent file, vocabulary notebook, Certificate of Achievement
Exam preparation	IELTS, Cambridge CAE/CPE/FCE
Courses	English World Courses, Elite World Courses, Executive Courses, Individual Tuition, Semester Courses



Home Tuition

- Individual language course programmes for professional, academic, cultural and general purposes
- Study one to one for the fastest possible progress
- Total immersion – learning from morning to night
- Wide choice of excellent locations



Live and learn in the home of your teacher

Regent Home Tuition is a unique programme combining excellent intensive language training, while living in the home of your personal tutor. It is a highly intensive total immersion course in which your language skills develop quickly and naturally. The programme is suitable for any adults, business people or students looking to make the fastest possible progress. In your one-to-one lessons you learn the essential skills, knowledge and language that you need. Outside lessons there are many opportunities for you to practise and refine your English – over breakfast, lunch and dinner, during tea and coffee breaks, and when doing activities each week with your teacher or their family and friends.

Our teachers are specially selected for their teaching ability, enthusiasm and friendliness. We have teachers who are experts at helping professionals with their particular needs – whether for meetings, negotiations, presentations or socialising. We have specialists in fields such as finance, engineering and marketing.

Other teachers are suitable for more general needs such as improving speaking and listening skills, or for helping students to prepare for examinations such as IELTS, TOEFL, TOEIC, FCE or CAE. Tell us your language needs and we produce a tailor-made course for you.

We also offer en-suite accommodation where you have a private bathroom. All homestays are located within one hour's travelling time of the Regent School to which the teacher is linked. You visit the school, and meet our Director of Studies who monitors the course for you.

If you'd like to study with a family member or friend, please ask us for details of our Two to One or Parent and Child courses.

Fact file

Class size (maximum)	1
Lessons	You choose the intensity of your course: from 3 hours a day to 5 hours a day of formal lessons
Minimum age	16
Accommodation	In a teacher's home (En-Suite accommodation available)
No lessons on	1 Jan, 25 Dec, 26 Dec
Location	All within 1 hour's travelling time of our schools in Bournemouth, Brighton, Cambridge, Edinburgh, London and Oxford
Meals	Breakfast, lunch and dinner included
Activity programme	Activities with your teacher at extra cost
What's included	All lessons, accommodation, meals and at least two local activities each week

Dates

Course dates: arrive any Sunday during the year, departure is the Saturday

Fees per week

Home Tuition Programme

25 one-to-one hours (60 minutes)

1 week	£1835
2-3 weeks	£1755
4-7 weeks	£1735

20 one-to-one hours (60 minutes)

1 week	£1525
2-3 weeks	£1445
4-7 weeks	£1425

15 one-to-one hours (60 minutes)

1 week	£1215
2-3 weeks	£1135
4-7 weeks	£1115

Additional Accommodation

En-Suite accommodation supplement per week	£100
--	------

Taxi Transfers – one way

	London Heathrow	London Gatwick	Stansted	Edinburgh
Bournemouth	£125	£140	£185	-
Brighton	£135	£65	-	-
Cambridge	£135	£145	£65	-
Edinburgh	-	-	-	£50
London	£90	£100	£105	-
Oxford	£120	£165	£195	-

Please fax or send this form to the Regent school of your choice.

You can also apply on-line through our website www.regent.org.uk

Choose your location, course and dates

Regent School: Bournemouth Brighton Cambridge Edinburgh London Oxford

Please choose your course:

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> English World Intensive | <input type="checkbox"/> IELTS Exam preparation | <input type="checkbox"/> ClasSIX FT | <input type="checkbox"/> Home Tuition 25 |
| <input type="checkbox"/> English World Combination | <input type="checkbox"/> Cambridge Exam Preparation FCE | <input type="checkbox"/> ClasSIX Combination | <input type="checkbox"/> Home Tuition 20 |
| <input type="checkbox"/> English World Semi-Intensive | <input type="checkbox"/> Cambridge Exam Preparation CAE | <input type="checkbox"/> ClasSIX AM | <input type="checkbox"/> Home Tuition 15 |
| | <input type="checkbox"/> Cambridge Exam Preparation CPE | | |
| <input type="checkbox"/> Executive Group | <input type="checkbox"/> Individual 30 | <input type="checkbox"/> University Foundation Programme | |
| <input type="checkbox"/> Executive Group Plus | <input type="checkbox"/> Individual 25 | <input type="checkbox"/> ASP Intensive (24 weeks) | |
| <input type="checkbox"/> Executive Combination 1 | <input type="checkbox"/> Individual 20 | <input type="checkbox"/> AYP Intensive (32 weeks) | |
| <input type="checkbox"/> Executive Combination 2 | <input type="checkbox"/> Individual 15 | <input type="checkbox"/> ASP Semi-Intensive (24 weeks) | |
| <input type="checkbox"/> Executive Combination 3 | | <input type="checkbox"/> AYP Semi-Intensive (32 weeks) | |

Additional one-to-one hours per week? 5 hours per week 7.5 hours per week

Course start date:

Course finish date

Choose your accommodation

If you choose a residence, please write 1st and 2nd choices

Homestay Homestay Ensuite Homestay shared Hotel/Guesthouse Residence 1st _____ 2nd _____

Accommodation start date:

Accommodation finish date

Please tell us about any special requirements (eg: disability, allergies, diet)

Do you smoke? Yes No

Would you prefer non-smoking accommodation? Yes No

What is your level of English?

Beginner Elementary Pre Intermediate Intermediate Upper Intermediate Advanced Very Advanced

Have you studied with Regent before? Yes No Which School? _____

When? _____

Transfers

Would you like a private transfer to your accommodation?

Yes on arrival Yes on departure Yes on arrival and departure No

Arrival: Airport/Station

Flight number

Date (dd/mm/yy)

Time

Departure: Airport/Station

Flight number

Date (dd/mm/yy)

Time

Medical and Travel Insurance

You must have Medical and Travel Insurance if you book a course with us so please send us proof that you have adequate cover.

I attach proof of my cover

Documents by courier

We can send your documents to you by email, fax or post. If you would like them sent by international courier we charge £45

Calculating your fees

I would like to pay the full fees I would like to pay the deposit of £300 now and the full fees 30 days before the course starts

Course fee _____

Additional one-to-one lessons _____

Accommodation fee (except Home Tuition where accommodation is included in the course fee) _____

Transfer fee _____

Documents sent by courier fee _____

Total cost _____

How to book a course

To secure a place on a Regent course, please return the Registration Form together with payment of a non-refundable deposit or book online at www.regent.org.uk.

Payment of fees

On receipt of the application and deposit a letter of confirmation is sent with a Statement of Fees which should be settled at least 4 weeks before the course starting date. In the case of registration less than 6 weeks before the course starting date, the full amount of the cost of the course must be sent with the Registration Form. PLEASE NOTE: students will not be allowed to start their course unless FULL PAYMENT has been received by the School. All bank charges must be paid by the student.

Accommodation address

Students who have requested the School to book host family accommodation on behalf of the student will receive details of their host family address at least 5 days before the course starting date, unless they enrol late. This enables those students travelling independently to let the host family know of their approximate time of arrival.

Conditions for cancelling or changing a course by the Student

- If the School receives the cancellation before the course starting date, the School will retain the deposit.
- After the course has started, a student must give 10 days' written notice to the Principal of changes to or cancellation of a course. A cancellation fee equivalent to 1 week's course fees will be charged. Refunds cannot be made for non-attendance, absence due to illness or any other cause.
- If a student wishes to be absent from the course for 1 or 2 weeks for the purposes of taking a holiday s/he must give the Principal at least 2 weeks' notice in writing.
- Students who choose to exchange their original choice of course for one of greater value must pay the difference between the two at the time of requesting the upgrade.
- Any refund due when a course is changed or cancelled, or a holiday taken, will be paid to the person who paid for the student's course at his/her home address at the end of the course. 'End of the course' here is defined as the last date of the course specified on the booking form (i.e. if a student books a 12 week course and decides to leave after 4 weeks s/he will not be refunded until 12 weeks after the start of the course).
- If a student is denied a student visa or a study permit and provides the School with a copy of the rejection letter on or before the first day of classes, the School will refund the course fee.

Change or Cancellation of a course by the School

Sometimes it is agreed between the School and a student that it would be beneficial for the student to be moved to another School course. When this happens only a course of at least equivalent cost will be offered by the School.

The School reserves the right to cancel a course, or make changes to course arrangements, without liability, if forced to do so for reasons beyond its control. If this happened, the School would seek to offer alternative arrangements, dates or venues.

If the School cancelled a course booked and paid for by a student in accordance with these terms other than for reasons beyond its control, and did not offer an alternative acceptable to the student, the School would pay compensation as follows:

- Where the cancellation is before the start of the course, compensation equal to the deposit paid by the student or
- Where the cancellation is after the start of the course, compensation equal to one week's fees.

Liability and Insurance

Students should make sure that they organise their own travel insurance to cover medical costs and repatriation costs in the case of an illness or accident.

The School acts only as an intermediary between its students and travel organisations and between students and host families. Unless

and to the extent caused by the School's negligence, the School cannot be held responsible for any delay or accident during a journey nor for any incident which may happen during the student's stay with the host family. The School will, however, endeavour to defend the student's interests in the event of breach of contract on the part of the travel organisation or the host family.

The School reserves the right not to allow on the course a student suffering from any illness, medical condition, or mental or physical disability which has not been disclosed on the Registration Form.

This brochure, issued by the School, gives the only terms and information that can be referred to in the event of a disagreement between the student and the School. These terms and conditions are governed by English law and do not affect your statutory rights under English law.

Personal Information and Photographs

We use the personal information that you give us, including information about your health and religious or dietary requirements, to perform our contract with you. We may also use it to ensure that we comply with UK law, for internal training, or to send you further information about our courses and services. We do not share your details with third parties other than as necessary to perform our contract with you. The information you give us is kept securely on our computer system, and is accessible by the schools and offices in the group of companies to which the School belongs, including those outside the European Union. If you do not want to receive further information from us, please write to us at the address below. Please contact us if you want to see a copy of the information we hold, or have questions about our use of your information.

The School reserves the right to use photographs taken during courses to illustrate its promotional material. If a student wishes that his or her photo should not appear in this material, they should write to the School within one month of the photo-shoot. These photos have no commercial or contractual value.

Information about the School

In these terms "the School" means the Regent School where you book your course.

In the UK, Regent courses are operated by Regent Language Training Ltd, a company registered in England and Wales under company number 01175684, with registered office at 38 Binsey Lane, Oxford, OX2 0EY United Kingdom.
Tel: +44 (0)1865 258300
Fax: +44 (0)1865 244696

All information correct at time of printing.

Visit our website for more information.

www.regent.org.uk



Regent Bournemouth
22 Church Road
Bournemouth BH6 4AT
Tel: +44 (0)1202 428 252
Fax: +44 (0)1202 428 926
Email: bournemouth@regent.org.uk

Regent Brighton
18 Cromwell Road
Hove BN3 3EW
Tel: +44 (0)1273 731 684
Fax: +44 (0)1273 324 542
Email: brighton@regent.org.uk

Regent Cambridge
119 Mill Road
Cambridge CB1 2AZ
Tel: +44 (0)1223 312 333
Fax: +44 (0)1223 323 257
Email: cambridge@regent.org.uk

Regent Edinburgh
65 Queen Street
Edinburgh EH2 4NA
Tel: +44 (0)131 225 9888
Fax: +44 (0)131 225 2133
Email: edinburgh@regent.org.uk

Regent London
12 Buckingham Street
London WC2N 6DF
Tel: +44 (0)20 7872 6620
Fax: +44 (0)20 7872 6630
Email: london@regent.org.uk

Regent Oxford
90 Banbury Road
Oxford OX2 6JT
Tel: +44 (0)1865 515 566
Fax: +44 (0)1865 512 538
Email: oxford@regent.org.uk

Regent Home Tuition
18 Cromwell Road
Hove BN3 3EW
Tel: +44 (0)1273 715 841
Fax: +44 (0)1273 715 848
Email: hometuition@regent.org.uk

Regent Customer Services
38 Binsey Lane
Oxford OX2 0EY
Tel: +44 (0)1865 258 316
Fax: +44 (0)1865 244 696
Email: info@regent.org.uk

Regent Young Learners (8-17 years)
38 Binsey Lane
Oxford OX2 0EY
Tel: +44 (0)1865 258 316
Fax: +44 (0)1865 244 696
Email: info@regent.org.uk